

**Londonderry Township Board of Supervisors
REGULAR MEETING MINUTES**

March 6, 2017
7:00p.m.

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The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, March 6, 2017, at the Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania beginning at 7:00 p.m.

PRESENT: Ron Kopp, Chairman 2017
Mel Hershey, Vice Chairman 2017
Anna Dale, Member
Mike Geyer, Member
Bart Shellenhamer, Member
Steve Letavic, Manager
Jeff Burkhart, Code/Zoning Officer
Andy Brandt, Public Works Director
Kelsey Schwenk, MS4 Environmental Specialist
Andrew Kenworthy, Engineer

ABSENT: Mark Stewart, Solititor

Salute the Flag

Citizen's Input: There was no citizen input.

Approval of Minutes . February 6, 2017

Mr. Kopp called for a motion to approve the February 6, 2017, regular meeting minutes as presented. Moved by Dale, seconded by Shellenhamer the motion be approved. Motion carried.

Manager's Report

The Manager requested approval of the following resolution:

**RESOLUTION 2017-2
FOR THE YEAR 2017**

**A RESOLUTION TO RECEIVE FROM THE DEPARTMENT OF
CONSERVATION AND NATURAL RESOURCES (DEPARTMENT)
A GRANT FOR THE PURPOSE OF CARRYING OUT A
PROJECT ENTITLED "HARRISBURG RUGBY CLUB
PERSERVERANCE FIELDS AT SUNSET PARK"**

Moved by Geyer, seconded by Dale the Resolution be approved as presented. Motion carried.

The Emergency Management Director requested approval of the following resolution:

**RESOLUTION 2017-3
FOR THE YEAR 2017**

**A RESOLUTION MANDATING THAT LONDONDERRY
TOWNSHIP PREPARE, MAINTAIN AND KEEP
CURRENT AN EMERGENCY OPERATIONS PLAN
FOR THE PREVENTION AND MINIMIZATION OF
INJURY AND DAMAGE CAUSED BY A MAJOR
EMERGENCY OR DISASTER WITHIN THE TOWNSHIP**

Moved by Shellenhamer, seconded by Hershey the resolution be approved as presented. Motion carried.

The Manager requested approval of the following resolution:

**RESOLUTION 2017-4
FOR THE YEAR 2017**

**A RESOLUTION ESTABLISHING THE FEE SCHEDULE
FOR 2017**

Moved by Dale, seconded by Shellenhamer the resolution be approved as presented. Motion carried.

Treasurer's Report

The Manager requested approval of the following expenditures for February.

GENERAL FUND	\$ 71,704.72
GOLF COURSE FUND	\$ 13,483.93
LIQUID FUELS	\$ 13,212.36
ESCROW	\$ 600.00
LVFC	
DEBT SERVICE	\$ 16,000.47
TOTAL	\$114,956.48

Moved by Dale, seconded by Hershey the expenditures for February 2017 be approved as presented. Motion carried.

Code/Zoning . Jeff Burkhart

The Code/Zoning Officer presented the following final subdivision and lot add-on Plan, along with the requested waivers and deferrals, for Adam K. Weber, George S. Benscoter and Rodman H. Rose for approval.

Moved by Hershey, seconded by Shellenhamer the following waivers be approved as presented:

- Chapter 22, Pat 3, Sec. 304 . Preliminary Plat
- Chapter 22, Part 4, Sec. 402-3 B&C . Street widths and right-of-ways
- Chapter 22, Part 5, Sec. 502 . Monuments and Markers

Motion carried.

Moved by Shellenhamer, seconded by Geyer the following deferrals be approved as presented:

- Chapter 22, Part 5, Sec. 506 . Curbs
- Chapter 22, Part 5, Sec. 507 . Sidewalks
- Chapter 22, Part 5, Sec. 508 . Shade Trees

Motion carried.

Moved by Hershey, seconded by Shellenhamer the final subdivision and lot add-on plan for Adam K. Weber, George S. Benscoter & Rodman H. Rose, 3673 Dew Ave., 3492 E. Harrisburg Pike & 3598 Harrisburg Pike be approved as presented. Motion carried.

The Code/Zoning Officer presented the following final subdivision and lot add-on plan.along with the requested waivers and deferrals, for Bryon Lee Earhart-Snow, Donald E. Snow, Jr., and Russell C. Earhart, Sr., 60 N. Geyers Church Rd. and 2507 E. Harrisburg Pike for approval as presented.

Moved by Dale, seconded by Geyer he following waivers be approved as presented:

- Chapter 22, Part 3, Sec. 304 . Preliminary Plat
- Chapter 22, Part 4, Sec. 402.3 B&C . Street widths and right-of-ways
- Chapter 22, Part 5, Sec. 502 . Monuments and Markers

Motion carried.

Moved by Geyer, seconded by Dale the following deferrals be approved as presented:

- Chapter 22, Part 5, Sec. 506 . Curbs
- Chapter 22, Part 5, Sec. 507 . Sidewalks
- Chapter 22, Part 5, Sec. 508 . Shade Trees

Motion carried.

Moved by Shellenhamer, seconded by Hershey the final subdivision and lot add-on plan for Bryon Lee Earhart-Snow, Donald E. Snow, Jr., and Russell C. Earhart, Sr., 60 N. Geyers Church Rd. and 2507 E. Harrisburg Pike be approved as presented. Motion carried.

The Code/Zoning Officer presented a request for modification and/or waiver of certain parts and sections of Chapter 22, Part 6 of the subdivision and land development ordinance relative to mobile home park regulations at 1500 Zion Road, Hi-Land MHP, owned and operated by Tom Edwards for approval.

After some discussion, it was moved by Hershey, seconded by Geyer that the request of Mr. Edwards be tabled pending further review at the Work Session on March 21, 2017. Motion carried.

A general discussion was held concerning a request by Mr. Noah Boyle to appear before the Zoning Hearing Board requesting a commercial use of a vacant residential property. The Board agreed to have the Township Manager attend the Zoning Hearing Board meeting, along with the Township Solicitor, to represent the Township's interest regarding the approval of a commercial use in a residential district.

MS4 Environmental Department – Kelsey Schwenk

The MS4 Environmental Department held its first annual Tri-County Farmers' Resource Meeting on Friday, March 3, 2017 in conjunction with Dauphin County Conservation District, NRCS, FSA, the Chesapeake Bay Foundation, Pheasants Forever, and Penn State Extension.

MS4 Environmental Department completed a monthly municipal employee training session.

Attended a CapCOG training session on MS4 required plans.

Assisted the PSU Ag and Environment Center with cover crop surveys in urbanized areas of the Conewago Creek watershed.

The MS4 Department is focusing on preparing for an upcoming collaborative tree planting with Lower Swatara Township and Manada Conservancy on April 21, 2017. Londonderry will be donating trees from the Township nursery to the project. The department is also preparing to complete inlet inspections in March and working to coordinate streamwalk assessments during the month of April.

A report presented for January and a schedule for February on file.

Public Works Report . Andy Brandt

A report presenting a list of work done in the month of February and work planned for the month of March on file.

Golf Course and Bar & Grill Report - Mike Johnson

A report presented for the months of January and February on file.

A report presented by course superintendent for the months of January and February on file.

Engineer's Report . Andrew Kenworthy

Informed the Board a grant was awarded but was less than needed. Other funding is transferrable to the new project.

Solicitor's Report . Mark Stewart

Not present. No report.

EMA Report. Les Gilbert

Presented Emergency Operations Plan Resolution 2017-3.

New Business

A discussion was held regarding a State Police head tax.

Old Business - None

Executive Session

Chairman Kopp recessed the Regular Meeting at 8:35 p.m. to discuss a legal matter. No action was taken.

Chairman Kopp reconvened the Regular Meeting at 9:07 p.m.

Moved by Dale, seconded by Shellenhamer that the second Memorandum of Understanding with Vineyards of Hershey be approved. Motion carried.

Moved by Shellenhamer, seconded by Dale to adjourn the regular meeting at 9:08 p.m. Motion carried.